

Excelling in Your New Role

Well done!! You beat the competition and secured a brand new role! However, the next steps are equally important. It is essential that you now demonstrate all the qualities and skills which enabled you to secure the position in the first place.

Before your first day, always make sure to take a small amount of time to talk with your GIM consultant. We are always here to help and we can offer you hints and tips to make sure you really do excel!!

However, basically there are some straight forward ways that will ensure that you can shine in your new role and make a great impression:

- > Just as you would before an interview, before starting in your new role do some additional research into your new employers so you can feel more confident and demonstrate your commitment.
- > Ensure that you arrive ten minutes early and dress appropriately.
- > Show plenty of enthusiasm. It can be intimidating joining a new company with lots of new people to meet; but try your hardest not to be reserved and quiet. Be friendly to everyone you meet and you will make an excellent impression.
- > Make notes and ask lots of questions.

Just as there are ways to shine in your new role, here is a list of things to not to do:

- > Do not be late (unless it is completely unavoidable, then call)
- > Do not use your mobile phone or make personal calls
- > Do not ask what time you can leave on your first day
- > Do not try and book holidays or negotiate salaries straight away

Often when you start in a new role you can often find everything a little overwhelming, this can lead to you believing that a role is not suited to you. If this happens, make sure you talk to your consultant. GIM is here to offer suggestions of ways to settle in and help you to raise your concerns with your manager. However, always remember to give yourself a bit of time. Settling into a new role takes time, so don't make any rash decisions!

From all at GIM, good luck in you new role!!



MAKE THE INTELLIGENT CHOICE TODAY AND CHOOSE GIM!

For more information see www.gimr.co.uk or call a consultant on 020 8877 3907